

SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
OCTOBER 16, 2001
LOGAN CAMPUS — ROOM 154

OFFICIAL
APPROVED 11/27/01

PRESENT: Paul Hardesty, Joanne Tomblin, Linda Akers, Jada Hunter, James Sheatsley, Dennis Trader, Leo McNeely, Mike Baldwin, Dean Lucas, and Rory Perry

ABSENT: George Kostas, Shelley Dan and Bill Grizzell

STAFF: Oretha Baker, Allyn Sue Barker, Merle Dempsey, Ron Hamilton, James P. Owens, Elizabeth Harder, Greg Bailey, Patricia Clay, Ron Lemon, Pam Alderman, Kim Holstein, Ron Thompson, Mike McGraw and Emma Baisden

GUEST: Calisa Pierce

1. WELCOME AND CALL TO ORDER

Vice Chair, Paul Hardesty, welcomed the group, called the meeting to order at 6:00 p.m. and declared a quorum present. He acknowledged President Tomblin to introduce the Board attorneys present, Ms. Elizabeth Harter and Mr. Greg Bailey, of Bowles, Rice, McDavid, Graff and Love.

2. APPROVAL OF AUGUST 21 AND SEPTEMBER 11, 2001, MINUTES

MOTION: Rory Perry moved to accept the August 21 and September 11, 2001, minutes as presented. Jada Hunter seconded the motion.

ACTION: The motion carried unanimously.

3. ACTION ITEMS:

1. Approval of Policy SCP-2226, Faculty Merit Pay Program, and SCP-2226.A, Faculty Merit Pay Plan Criteria and Application Guidelines

MOTION: Mike Baldwin moved the adoption of policy SCP-2226, Faculty Merit Pay Program, and SCP-2226.A, Faculty Merit Pay Plan Criteria and Application Guidelines. Leo McNeely seconded the motion.

ACTION: The motion carried unanimously.

2. Approval of Update to the Institutional Compact

MOTION: Rory Perry moved the approval of Southern's Interim Compact and Master Plan Status Report for submission to the West Virginia Higher Education Policy Commission as presented. Dennis Trader seconded the motion.

ACTION: The motion carried unanimously.

3. **Approval of Purchase of Logan Mercantile Facility**

MOTION: Rory Perry moved approval to proceed with the long-term lease/purchase of the real property know as Chief Logan Authority, Incorporated, former Logan Mercantile Facility, located at 300 Block, Main Street, Parcel 414 & Parcel 409 – Map Sheet 03 Logan City, Logan, West Virginia, at the cost of \$175,000 with 0 percent interest at \$1,000 per month for 14.58 years. Dean Lucas seconded the motion.

ACTION: The motion carried unanimously.

4. **PRESIDENT'S REPORT — JOANNE TOMBLIN**

1. President Tomblin recognized Elizabeth Harter to speak. She will be the primary contact for the Board.
2. Oretha Baker is heading a task force to develop an evacuation plan for the College due to recent world events.
3. Representatives from Deloitte and Touches will attend November's meeting to make a brief presentation regarding their findings of the financial audit they conducted on the College for fiscal year 2000-01.
4. President Tomblin has again been meeting individually with employees, Board members and community persons throughout the district.
5. Southern is the recipient of three grants. Two grant awards are provided through State Priority Funds for Independently Accredited Community and Technical College Development, and one is provided from federal funding received from the Workforce Investment Act administered through the Governor's Workforce Investment Office.
 1. Economic/Workforce Development Efforts (Nursing Program) — \$168,000
 2. Economic/Workforce Development Efforts [Mobile Education Evaluation and Training Unit (MEET-U) Bus] — \$214,800
 3. Rapid Response/Community Workforce Development Centers — \$2,000,000
6. President Tomblin, Merle Dempsey and Bill Grizzell will visit the Fairmont State Community and Technical College Aviation Center in November to learn more about their Remote Campus Aviation Maintenance Technician Training Center.
7. President Tomblin will begin her next round of high school visits October 17.
8. President Tomblin held the fall meeting with district superintendents today, October 16.
9. The C-SPAN educational bus will be on the Logan Campus, Friday, October 19 from 11:00 a.m. - 3:00 p.m. providing tours for the community.

5. DISCUSSION ITEMS:

1. College-wide Assessment Data Update

Mike McGraw, Associate Vice President for Institutional Assessment and Planning, provided the Board with an update on the 2000-01 college-wide assessment data gained from CAAP, WorkKeys, and the Writing Rubric. This data goes back five years with CAAP, two years with WorkKeys, and covers four writing rubric-scoring sessions.

2. Mine Training Programs

The Workforce Development Unit received a \$300,000 grant in June 2001 to prepare persons to take certification exams for 40- and 80-hour mining. Mrs. Barker reported that we have trained to date, 261 persons. The program has been expanded to Pettus, Welch and Williamson.

3. Plan for Institutional Self-Study

Merle Dempsey, Executive Vice President and Chief Academic Officer, informed the Board that due to Southern being granted an additional year to prepare for its comprehensive evaluation by the Higher Learning Commission, it was necessary to revise the Self-Study Timeline, Plan for Institutional Self-Study and Committee Responsibilities for the Self-Study Steering Committee. Mr. Dempsey explained that these documents provide a basic outline of the major activities required in conducting the comprehensive self-study. The College Council adopted the revised documents on September 28, 2001. Mr. Dempsey asked for formal approval by the Board.

MOTION: Jada Hunter moved approval of the Self-Study Timeline and Plan for Institutional Self-Study as presented. Dennis Trader seconded the motion.

ACTION: The motion carried unanimously.

4. Southern's Draft Policy Proposals:

MOTION: Jada Hunter moved that the Governing Board approves releasing the following draft policies to Southern's constituent groups for the 30-day comment period. Dean Lucas seconded the motion.

1. SCP-2686, Promotion-in-Rank and Tenure, and SCP-2686.A, Promotion-in-Rank and Tenure and Criteria and Forms (revised)
2. SCP-3620, Policy on Program Review (new)
3. SCP-1480, Naming or Renaming of Buildings and Organization Units (new)

ACTION: The motion carried unanimously.

5. **Higher Education Policy Commission Approved Policies out for 30-day Comment Period.**

The Higher Education Policy Commission approved the filing of the following procedural rules with the Secretary of State for a 30-day public comment period:

1. Series 9: Academic Freedom, Professional Responsibility, Promotion and Tenure
2. Series 10: Policy Regarding Program Review
3. Series 11: Submission of Proposals for New Academic Programs and the Discontinuance of Existing Programs
4. Series 12: Capital Project Management

6. **Other**

1. Dennis Trader announced that the Hatfield/McCoy annual ATV event will be held Friday, October 26. They are anticipating on having 1,500 visitors in the Matewan area from 38 states and seven foreign countries.
2. Leo McNeely announced that the Student Government Association hosted a blood drive for the American Red Cross for victims of September 11. They also plan to hold a Dogwood Tree dedication ceremony for the victims.

There being no further business, upon a motion and second (Perry/McNeely) the meeting adjourned at 7:45 p.m.

George Kostas

Chair

Larry P. Hardesty

Vice Chair

Linda Q. Akers

Secretary